

BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 29 NOVEMBER 2022

| | Item Title | Board Decision | Required to take action | Officer to Action |
|---|--|--|-------------------------|-------------------|
| 1 | <u>Welcome from the Chair</u> | <p><u>The Board resolved:-</u></p> <p>(i) to express its thanks to John Tomlinson and acknowledge the significant contribution he had made to the Integration Joint Board as NHS Member and Chair of the Risk Audit and Performance Committee; and</p> <p>(ii) to otherwise note the Chair's remarks.</p> | | |
| 2 | <u>Declarations of Interest and Transparency Statements</u> | There were no Declarations or Transparency Statements. | | |
| 3 | <p><u>Exempt Business</u></p> <p>Members are requested to determine that any exempt business be considered with the press and public excluded</p> | <p><u>The Board resolved:-</u></p> <p>to consider the exempt sections of items 7.1 with the press and public excluded.</p> | | |
| 4 | <u>Video Presentation</u> | <p><u>The Board resolved:-</u></p> <p>to note the video.</p> | | |
| 5 | <u>Minute of Board Meeting of 11 October 2022</u> | <p><u>The Board resolved:-</u></p> <p>to approve the minute as a correct record.</p> | | |

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| 6 | <u>Draft Minute of Clinical Care and Governance Committee of 11 November 2022</u> | <u>The Board resolved:-</u> (i) To note that in respect of Article 8 of the Minute (Items Where Escalation to IJB is Required) an information governance issue was being investigated by the Chief Operating Officer who was liaising with NHS Grampian and had offered the Integration Joint Board's assistance in progressing the matter; and (ii) to otherwise note the minute. | Chief Operating Officer, ACHSCP | Fraser Bell |
| 7 | <u>Business Planner</u> | <u>The Board resolved:-</u> to agree the Planner. | | |
| 8 | <u>Seminar and Workshops Planner</u> | <u>The Board resolved:-</u> to note the Planner. | | |
| 9 | <u>Chief Officer's Report - HSCP.22.105</u> | <u>The Board resolved:-</u> (i) to note that in respect of the Link Practitioner Update, the contract had been awarded to SAMH; and (ii) to otherwise note the details contained in the report. | | |
| 10 | <u>ACHSCP Climate Change Project & Scottish Government Reporting - HSCP.22.100</u> | <u>The Board resolved:-</u> (i) to agree that the target year should be reviewed annually in order to explore opportunities to become net zero at an earlier date; (ii) to approve the Climate Change Report; (iii) to instruct the Chief Officer to submit the Climate Change Report to the Scottish Government by 30 November 2022; (iv) to approve the content and governance of the Climate Change Project for 2022-2025; and (v) to instruct the Chief Officer to bring an annual progress report on the climate change work to | Strategy and Transformation Team, ACHSCP Chief Officer, ACHSCP Chief Officer, ACHSCP | Sophie Beier Sandra MacLeod Sandra MacLeod |

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| | | future October IJB meetings. | | |
| 11 | <u>Quarter 2 (2022/23) Financial Monitoring Update - HSCP.22.104</u> | <p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to instruct the Chief Finance Officer to provide a breakdown in respect of Carer funding; (ii) to note that the Risk Audit and Performance Committee would continue to monitor the financial situation; (iii) to note the report in relation to the IJB budget and the information on areas of risk and management action that were contained therein; and (iv) to approve the budget virements indicated in Appendix F of the report. | <p>Chief Finance Officer, ACHSCP</p> <p>ACHSCP</p> | Paul Mitchell |
| 12 | <u>Workforce Plan - HSCP.22.101</u> | <p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to note the points raised regarding the current system and the pressures around recruitment; (ii) to note the actions around staff wellbeing, retention and empowerment; (iii) to note the actions around collaboration with secondary and further education institutions and use of new technology; (iv) to instruct the Lead for People and Organisation to look at modelling of different scenarios; (v) to approve the final version of the ACHSCP Workforce Plan 2022 – 2025 as attached at Appendix A of the report; and (vi) to instruct the Chief Officer to report progress annually to the Risk, Audit, and Performance Committee. | <p>ACHSCP, People & Organisations</p> <p>Strategy and Transformation Team, ACHSCP</p> <p>ACHSCP, Chief Officer</p> | <p>Sandy Reid</p> <p>Stuart Lamberton</p> <p>Sandra MacLeod</p> |
| 13 | <u>Supplementary Work Plan – Social Care - HSCP.22.098</u> | <p><u>The Board resolved:-</u></p> <ul style="list-style-type: none"> (i) to approve the direct award of a contract to two providers: one contract for fifteen months; | Strategic Procurement | |

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| | | <p>one contract for thirty-nine months, as detailed in Appendices A1 and C of the report;</p> <p>(ii) to approve the direct award of eight contracts for mental health care home providers for five years, as is detailed in Appendices A1 and D of the report;</p> <p>(iii) to approve the direct award of two contracts for learning disability care home providers for five years, as detailed in Appendices A1 and E of the report;</p> <p>(iv) to approve the direct award of a contract for end-of-life beds for five years, as detailed in Appendices A1 and F of the report;</p> <p>(v) to approve the direct award of a contract for emergency discharge placements/beds for five years, as detailed in Appendices A1, G and G1 of the report; and</p> <p>(vi) to make the Direction, as attached at Appendix B of the report and instruct the Chief Officer to issue the Direction to Aberdeen City Council.</p> | <p>Manager</p> <p>Strategic Procurement Manager</p> <p>ACHSCP</p> | <p>Neil Stephenson</p> <p>Neil Stephenson</p> |
| 14 | <u>Marywell Service Redesign - HSCP.22 102</u> | <p><u>The Board resolved:-</u></p> <p>(i) to note the progress made with the redesign of the Marywell Service;</p> <p>(ii) to agree that a triage clinic was established in partnership with Aberdeen City Council at West North Street;</p> <p>(iii) to agree that Marywell practice was funded for 24 months via the Alcohol and Drugs Partnership as a response to the public health challenge of drug related deaths from funds agreed by the Alcohol and Drugs Partnership and Integration Joint Board of 7th June 2022;</p> <p>(iv) to instruct the Chief Officer, in consultation with the Public Health team, to develop and</p> | | |

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| | | <p>deliver a health and inequalities plan to support mainstream Primary Care;</p> <p>(v) to instruct the Chief Officer to report to a meeting of the Integrated Joint Board on the next phase of the redesign of the Marywell Service, with a Business Case to outline the future provision of services within 18 months; and</p> <p>(vi) to note that the Integration Joint Board offered its support with the work of the project.</p> | <p>ACHSCP, Public Health</p> <p>ACHSCP, Chief Officer</p> | <p>Sandra MacLeod</p> <p>Sandra MacLeod / Teresa Waugh / Simon Rayner</p> |
| 15 | <u>PCIP (Primary Care Improvement Plan) Update - HSCP.22.099</u> | <p><u>The Board resolved:-</u></p> <p>(i) to note that the Team Leader – Governance, Aberdeen City Council would liaise with NHS Grampian legal colleagues in respect of clarification of the IJB’s role and remit around accountability and decision making with respect to PCIP; and</p> <p>(ii) to note the content of the report as an update on current progress against the Primary Care Implementation Plan.</p> | ACC Governance | Jess Anderson |
| 16 | <u>Rosewell House Travel Plan - update - HSCP.22.103</u> | <p><u>The Board resolved:-</u></p> <p>to note the details contained in the report and the measures to be progressed by Service Manager.</p> | ACHSCP, Service Manager | Fiona Mitchelhill |
| 17 | <u>Supplementary Work Plan – Social Care - HSCP.22.098 - Exempt Appendices</u> | <p><u>The Board resolved:-</u></p> <p>to note that the recommendations had been approved at Article 13.</p> | | |
| 18 | <u>IJB Meetings - 31 January 2023</u> | <p><u>The Board resolved:-</u></p> <p>to note the date of the next meeting.</p> | | |

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk